

LEAD PRAYER PARTNER

Do you like to pray for others? Would you like to be a part of a ministry that is reaching people all over the world? If you have a heart for ministering God's love through prayer and have experience serving others in a leadership capacity, you may be interested in applying for employment as a Lead Prayer Partner with Richard Roberts Ministries.

Daily responsibilities include, but are not limited to:

Politely, pleasantly and professionally answering calls for prayer, donations and customer service. Lead Prayer Partners are expected to follow the Ministry call pattern and provide a prayer of agreement and appropriate scripture to callers. This includes accurate data entry and consistently reaching department goals and standards for calls per hour. In the absence of the supervisor, the Lead Prayer Partner will oversee prayer partners. This may be required at other times when the supervisor requests assistance. Accuracy and confidentiality in all reporting and documentation is expected.

Job skill/knowledge requirements include, but are not limited to:

1. Strong biblical knowledge and ability to pray for a person's needs according to scripture
2. Strong interpersonal and communication skills
3. Spiritual and emotional maturity
4. Ability to handle difficult situations while maintaining a professional, calm and caring demeanor
5. Basic computer and data entry skills - Proficiency with Microsoft Word and knowledge of Microsoft Excel and Access helpful
6. Ability to work harmoniously with a diverse group of people
7. Ability to understand and carry out verbal or written instruction
8. Grammar, reading, spelling, and organizational skills
9. Ability to multi-task and reach goals in a fast-paced environment
10. Ability to oversee prayer partners, ensure sufficient staffing to cover break times, assist in handling emergency calls, etc.
11. Ability to assist prayer partners with routine computer, software, or phone problem

Physical requirements include, but are not limited to:

Sitting, standing, walking, climbing stairs, repetitive motion, using equipment requiring manual dexterity. Must possess good near-sight, far-sight, and non-color-blind visual ability as well as the ability to bring objects into sharp focus. Must be able to hear clearly and distinctly. Must be able to communicate clearly over the phone and in person.

Experience Required: 3-6 months experience with ALPG or comparable prayer ministry. Biblical studies or course training, and Christian leadership experience preferred.

Hours of operation: 5:45am – 3:30pm, Monday – Friday. Must be available for holiday coverage.

To apply for the Lead Prayer Partner position, go to www.richardroberts.com/employment